

Mexborough Highwoods Primary School,
Highwoods Road,
Mexborough,
South Yorkshire.
S64 9ES

☎ (01709) 583273

☎ (01709) 584757

✉ admin@highwoods.doncaster.sch.uk

Head Teacher: Mr. G. R. Rhodes



Lunchtime Supervisor/Playleader

Job Description

The successful applicant will be required to:

- Work under the direction of the Senior Lunchtime Supervisor.
- Organise and plan a programme of lunchtime activities.
- Set up and clear away all equipment used.
- Liaise with Learning Mentor and other Lunchtime Supervisors and Class Teachers.
- Supervise the Playground Leaders.
- Supervise children in the Dining Room.
- Adhere to all school policies relevant to the post. e.g. Health and Safety, Child Protection, Behaviour and Gender Equality.
- Undertake First Aid training and duties at lunchtime.
- Complete all relevant paperwork.

Qualities required

The person appointed will have to be friendly, have common sense, enthusiasm, patience, creativity, good communication skills with both children and staff, resourcefulness, diplomacy, honesty and a commitment to children's play and development.

Childcare, coaching qualifications or relevant experience will be an advantage but training will be given to the successful candidate as the school is committed to the professional development of all staff.